AGENDA

Board Meeting
Meeting held in Public

Monday 27 September 2010 2.00-5.00pm
NHS Direct
Riverside House
2a Southwark Bridge Road, London SE1 9HA

NHS Direct

Paper	Time	Item	
	2.00	**1.**	**Apologies for absence**
		1.1	To note any apologies for absence.
		2.	**Declarations of Interest**
		2.1	To receive any declarations of interest from Board Members in relation to items on the agenda.
10B.082	2.05	**3.**	**Minutes of the previous meeting**
To approve		3.1	To agree the minutes of the Board meeting held on 26 July 2010 and the minutes of the AGM held on 26 July 2010 as an accurate record.
10B.083	2.10	**4.**	**Matters arising**
To note		4.1	To consider the action log and any matters arising from the previous minutes not covered elsewhere on the agenda.
10B.084	2.15	**5.**	**Chair's Report**
To note		5.1	To receive a report on the Chair's recent engagements.
			-Performance-
10B.085	2.25	**6.**	**Chief Executive's Report**
To note & To approve		6.1	To receive the Chief Executive's report. 1. Media coverage of NHS Direct 2. Update on 111 3. Update on Birmingham Own Health bid 4. Staff Consultations 5. Headquarters 6. Service Reviews Programme 7. Risk Management
10B.086	2.35	**7.**	**Corporate Performance**
To note	**A**	7.1	To receive and note the Corporate Performance Scorecard for August 2010 including financial and performance reporting.
To note	**B**	7.2	To receive an update report on **sickness levels**

To note	**C**	7.3	Criminal Records Bureau Checks Report
To follow	**D**	7.4	Major Programme Reports
Presentation at meeting	**E**	7.5	Update on the Implementation of the new roster system
Presentation at meeting	**F**	7.6	Key Operational Issues
-Strategy-			
10B.090	3.20	**8.**	**Recommendations from the consultation on reconfiguration of first line management**
To approve		8.1	To approve the recommended reconfiguration
-Governance and Compliance-			
10B.091	3.30	**9.**	**Governance Report**
To note		9.1	To note the use of the Trust's seal
10B.092	3.35	**10.**	**Finance Committee**
To note		10.1	To receive reports from 19 Aug special finance committee on Birmingham and Walsall Telephone Care Management Service and oral report from 6th September meeting.
10B.093		**11.**	**Audit Committee**
Oral Item		11.1	Oral report from 13 September 2010 meeting
10B.094		**12.**	**Innovation Committee**
Oral Item		12.1	Oral report from 16 September 2010 meeting
10B.095		**13.**	**Clinical Governance Committee**
Oral Item		13.1	Oral report from 27 September 2010 meeting

10B.097	3.45	**14.**	**Mid Year Review of Incidents raised under the Whistle Blowing policy**
To note		14.1	To note the current position
10B.098	3.50	**15.**	**Notable Events 2011/2012**
To approve		15.1	To approve key meeting dates for 2011/2012
10B.099	3.55	**16.**	**Framework Agreements**
To approve		16.1	Temporary Staff Framework Agreement
10B.100	4.00	**17.**	**Trust Board Engagement Visits**
Oral Item To note			To note
	4.05	**18.**	**Any Other Business**
			To consider any other business notified to the Corporate Governance Manager by 9am on the day of the meeting.
		19	**Next Meeting**
			To note that the next meeting of the NHS Direct Board will be held on 18 October 2010 at 10.30am at: **NHS Direct**, 8th Floor, 2a Southwark Bridge Road, London SE1 9HA.

NHS Direct

PRIVATE SESSION – RESOLUTION
The Chairman to request the Board to pass the following resolution and move into private session to consider private items of business:

'that in accordance with the Public Bodies (Admission to Meetings) Act 1960 representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest'

PRIVATE SESSION

	4.10	**P1**	**Update on Post White Paper environment** *This item is taken in the private session of the agenda as it contains commercially sensitive information.*
10B.022P **To note**		1.1	CE's Report - 111 Service Costs
10B.023P **Oral Item**		1.2	Feedback from meeting with Simon Burns, Minister of State for Health
10B.024P **To note**		1.3	Birmingham Own Health Bid
10B.025P **To note**		1.4	HQ Update
10B.026P **To note**	4.30	**P2**	**Contracts Awarded** *This item is taken in the private session of the agenda as it contains commercially sensitive information.* To receive a list of contracts awarded over £50k.
Oral Item	4.50	**P3**	**Evaluation of the Meeting**

To note			*This item is taken in the private session of the agenda as it contains sensitive information.* To review the effectiveness of the Board Meeting